Job Performance Measure

➢ Transfer core task descriptions for client's job from O*NET website to form (http://www.onetonline.org/) .
➢ Review task descriptions with client; modify descriptions to accurately reflect the client's job duties.
➢ If client performs additional work tasks on a daily basis that are not recorded, add these tasks to form.
➢ Record client's frequency ratings for each task using 1-7 scale (show them next page).
➢ Record client's perception of current ability to perform the job task ratings on 1-10 scale (next page).
➢ Total performance ratings and divide by number of tasks rated.
  ➢ *I need to understand the job task you do at work and how well you think you can currently do these tasks. Here is a list of the job tasks for your job title. How often do you do each of these tasks?*
  ➢ *If you had to do the task right now, how well do you think you would be able to do it?*

Frequency Rating 1-7	O-NET Task Description	Performance Rating 1-10

Performance Score = Total of all performance ratings _____ / Total # of items rated _____

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PERFORMANCE

1   2   3   4   5   6   7   8   9   10

not able
to do it

able to do it
extremely well

FREQUENCY

- ➢ every hour or more (7)
- ➢ several times a day (6)
- ➢ daily (5)
- ➢ more than once a week (4)
- ➢ more than once a month (3)
- ➢ more than once a year (2)
- ➢ once a year or less (1)